

SCHOOL COMMITTEE MINUTES

MONDAY, SEPTEMBER 18, 2017

Eric Hipp, Chair (present)
Stephanie Peters, Vice Chair (present)
Jennifer Fleming, Secretary (present)
Kelley Huxtable, Member (present)
David Twombly, Member (present)

Michael F. Devine, Superintendent of Schools
Judith Kuehn, Assistant Superintendent
David DeGennaro, Business Administrator
Maggie Ollerhead, Secretary to the Superintendent

The meeting was called to order by Eric Hipp, Chair at 7:01 p.m. at Hull High School Second Floor Exhibition Room, 180 Main Street with the salute to the Flag.

Motion: Stephanie Peters **Second:** David Twombly
Move to approve the September 18, 2017 as presented
Vote: 5-0-0

- Fundraising for hurricane victims
 - Every Friday the students wear New England Patriots gear and have people donate goods in boxes outside of the exits
 - Donating for animals left in shelters through Paws New England
- College visits: included Colby Sawyer and Newbury College as well as the National Guard.
- HHS Theatre Arts is working on their fall production of *The Diary of Anne Frank*
- Student Government Elections were held
- Football team is 2-0 after beating Blue Hills and Matignon

6.0 Approval of Minutes

Motion: Stephanie Peters

Second: David Twombly

Move to approve the following minutes as presented:

- Friday, December 2, 2016, Communications Sub
- Friday, January 13, 2017, Budget Sub
- Monday, January 23, 2017, Para Negotiations
- Thursday, January 26, 2017, Teacher Negotiations
- Monday, February 7, 2017, Exec Session
- Monday, February 7, 2017, Return to open session after ES
- Monday, February 27, 2017, Communications Sub
- Monday, March 7, 2017, Para Negotiations
- Tuesday, May 22, 2017, Regular Meeting
- Monday, June 5, 2017, Regular Meeting
- Monday, June 5, 2017, Exec Session
- Thursday, June 16, 2017 Communications Sub
- Monday, June 19, 2017, Regular Meeting
- Monday, July 10, 2017, Exec Session
- Wednesday, August 2, 2017, Exec Session

Vote: 5-0-0

Motion: Stephanie Peters

Second: Kelley Huxtable

Move to approve the following minutes with changes, as follows:

- Monday, June 26, 2017 Regular Meeting– change called to order by – delete *Eric Hipp* and add *Stephanie Peters*
- Monday, June 26, 2017, Exec Session – change revote 2% CLOA for Superintendent roll call vote: delete *Eric Hipp* and add *Stephanie Peters*
- Monday, July 10, 2017, Regular Meeting – change second motion to reconsider the vote to appoint Michael Devine as Superintendent – delete *reconsider* and add *approve*
- August 14, 2017, Retreat – change Appointment of Subcommittees – Budget Subcommittee – delete *Stephanie Peters* and add *TBD*, change Capital Outlay Committee – delete *Stephanie Peters* and add *TBD*

Vote: 5-0-0

7.0 Superintendent's Business Items

7.1 School Committee MASC Delegate

Mr. Hipp asked the Committee members if any of them were planning on attending the MASC/MASS Conference in November and if so, the Committee would need to choose a delegate. Ms. Peters said she would be attending on Friday. Mr. Hipp announced that Ms. Peters will be awarded the Lifetime Achievement Award, which will be presented at the dinner on Friday evening. Other committee members said they are going to check their schedules to see if they are available to attend. They were asked to contact Maggie Ollerhead to complete a registration form. Ms. Peters personally thanked her husband, children, sister and parents for their support during the past 11 years that she has been on the Hull School Committee. She then thanked Dr. Kathleen Tyrell, former Superintendent, for nominating her. She also thanked the community.

8.0 School Committee Business Items

8.1 School Opening

Mr. Devine said it was a smooth school opening, teachers arrived on Monday, August 28, 2017. The HTA President, Ms. Deborah McCarthy, and Ms. Judith Kuehn, spoke but the highlight was Mr. John Hopkins, retired teacher from Hanover. He was a dynamic speaker and it was a good way to start the year. Mr. Devine also introduced all the new staff members. He stated that the students arrived the next day and he and Ms. Kuehn have been spending a lot of time at the buildings interacting with teachers and students. Mr. Devine commented on the pride the custodial staff has in their work and what a great job they did getting the buildings into tip-top shape. Mr. Devine mentioned all the custodial staff by name, including the summer custodians. He mentioned that the enrollment numbers are still fluid and we will know the exact numbers after the October 1 report is available.

Mr. Twombly mentioned that the back field and football field at the high school really looked good and he liked the idea of using the back field. Mr. Hipp added that the back field also gets used by Park and Rec. and youth soccer.

8.2 District Goals

Mr. Devine presented each of the district goals that were originally presented to School Committee at the August 14, 2017 retreat and Mr. Anthony Hrivnak, Memorial School Principal discussed the particulars of each district goal including key action steps and indicators of success. The goals include:

Goal #1

- Continue to review data and make instructional shifts as needed in order to close achievement gaps and improve student outcomes K-12.

Key Actions:

1. Analyze current state assessment data
2. Analyze school based assessments
3. Examine and address barriers that impede academic success of individual students

Indicator(s) for Success:

1. Narrowing of proficiency gaps
2. Improved student outcomes

Goal #2

- Continue to review and refine Pre-K through 12 practices to support the development of social and emotional competencies.

Key Actions:

1. Complete implementation of *Second Step*, K-8
2. Continue implementation of MA Preschool and Kindergarten SEP Learning Standards
3. Revise wellness curricula to increase the amount of SEL in grades 3-12
4. Provide professional development in area of SEL

Indicator(s) for Success:

1. Existing foundation for creating a safe learning environment where all students can succeed is strengthened
2. Decrease in discipline referrals
3. Principal observations
4. Leadership Team report on implementation of Key Actions

Goal #3

- Maintain momentum during this year's transition in leadership by working with all district stakeholders to ensure that meaningful progress continues towards increasing student achievement.

Key Actions:

1. Maintain ongoing leadership meetings
2. Continue the Superintendent/Assistant Superintendent frequent school visits
3. Continue to foster a positive working relationship with the HTA
4. Continue to build opportunities to engage with and seek feedback from all stakeholders

Indicator(s) for Success:

1. Schedule of leadership meetings and school visits
2. Improved student outcomes
3. Increase in feedback from all stakeholders

Goal #4

- Increase family and community engagement at all levels by using a variety of strategies to create joint opportunities for partnership between parents, community and school.

Key Actions:

1. Examine current practices and look for additional opportunities to engage families and the community
2. Plan and execute eight to ten multi-school events

Indicator(s) for Success:

1. Increase of parental and community involvement

Mr. Twombly asked that at some point someone come back and report out on the status of the goals.

8.3 Memorial School Overnight Field Trip Request

Mr. Anthony Hrivnak, Memorial Middle School Principal, requested permission for grade six students to attend an overnight field trip at the Museum of Science in Boston on Thursday, October 19, 2017 returning on Friday, October 20, 2017. Mr. Hrivnak stated that sixth grade team went on this same field trip the last two years and had a great experience. He said that there is a price increase of \$10 per student. He said that what the students will be doing and exploring are directly aligned to the curriculum.

Motion: David Twombly

Second: Stephanie Peters

Motion to approve an overnight field trip at the Museum of Science in Boston on Thursday, October 19, 2017 returning on Friday, October 20, 2017 for grade six students.

Vote: 5-0-0

8.4 Hull High School Out-of-State Music Field Trip Request

Mr. Ian Barkon, Hull High School Music Teacher, requested permission for the high school band to attend an out-of-state field trip to the Dunkin Donuts Center in Providence, RI on Sunday, November 19, 2017 to perform at a Providence Bruins game. Mr. Barkon stated that there are currently 40 students in the band and this experience will give them the opportunity to play before a very large audience.

Motion: David Twombly

Second: Stephanie Peters

Motion to approve an out-of-state field trip to the Dunkin Donuts Center in Providence, RI on Sunday, November 19, 2017 to perform at a Providence Bruins game.

Vote: 5-0-0

8.5 SSEC Board of Directors Representative

Mr. Devine explained that Dr. Tyrell was previously appointed to the SSEC Board of Directors and now that she is no longer the Superintendent the Committee needs to appoint someone else to the board. He said he would be happy to continue in that roll and that he took a tour of SSEC last Friday and was impressed. Mr. Hipp said he thought it was important to have our Superintendent be on the board.

Motion: Stephanie Peters

Second: David Twombly

Moved to appoint Michael Devine to serve on the South Shore Educational Collaborative as a Board Member for FY18.

Vote: 5-0-0

9.0 School Committee Policy Issues

Mr. Devine said the goal for field trip information is to get everything necessary for a trip on one form so parents aren't filling out several pieces of paper for one trip. Ms. Huxtable asked if we should be doing a SORI (sex offender registry information) along with a CORI (criminal offender record information) on school volunteers. Ms. Huxtable commented on policy IJP, Expendable Supplies, saying that teachers spend their own money of supplies for their classrooms and that could be tracked somehow. Ms. Peters stated that this is a policy that discusses general supplies for pupils and asked Ms. Huxtable if she had an amendment or wanted to change the policy to make a motion. Mr. Twombly added that this is first reading, before third reading if Ms. Huxtable comes up with new wording she can bring it forward for consideration.

Motion: Stephanie Peters

Second: David Twombly

Move to accept the following policies for first reading

Policy IJOA School Sponsored Field Trips

Policy IJOA-E1 Field Trip Medication Permission Form

Policy IJOAA-E Parental /Student Consent Release from Liability and Indemnity Agreement

Policy IJOB Community Resource Persons/Speakers

Policy IJOC School Volunteers

Policy IJP Expendable Supplies

Policy IJQ Reconsideration of Instructional Resources

Policy IKAB Student Progress Reports to Parents

Vote: 5-0-0

10.0 Old Business Items

10.1 Sub-committees

- Capital Outlay committee is meeting Tuesday, September 19, 2017 in the HHS Exhibition Room to look at the process of the Town as a whole and the Conservation Commission is doing a presentation of the Towns Hazard Mitigation Plan to members of the public. The meeting will be taped.

- SSVT Planning Committee – SSVT Planning Committee – An informational session will be held at the Senior Center on September 27, 2017 at 7pm. The focus of this session is to inform the community of the various programs offered at SSVT. Ms. Huxtable stated that collected data within such a small timeline is not ideal. The Committee is working to collect data that will allow the town to best gauge future student interest and has hired a consultant to assess the financial impact of this partnership with SSVT. Once the town has decided to pursue this interest, it will need to be approved at Hull Town meeting and then the 8 member towns. In addition, Ms. Huxtable will share a flyer that will be posted on the Middle School Blog.

10.2 Donations

Ms. Sharon Striglio, Memorial School Nurse, won an AED Plus Defibrillator after filling out a donation request from through a company called Zoll.

11.0 New Business

None

12.0 Approval of Warrants

None

13.0 Correspondence to and Comments from School Committee Members

None

14.0 Executive Session

Adjournment

Motion: Eric Hipp

Second: Stephanie Peters

Motion to go into Executive Session at 8:05 p.m. for the purpose of negotiation strategy with the HTA (Teachers) and non-union personnel (Assistant Superintendent). An open meeting may have a detrimental effect. The Committee is not expected to reconvene in Open Session.

Roll Call Vote: Ayes: David Twombly, Stephanie Peters, Eric Hipp, Jennifer Fleming and Kelley Huxtable.

These Minutes of a meeting of the
Hull School Committee were approved
and adopted by the Committee on
October 16, 2017.

Jennifer Fleming, Secretary
Hull School Committee